

## IT HUNTER SOLUTIONS

Contact No - +1 9099998808

Email ID – [ithuntersolutions@gmail.com](mailto:ithuntersolutions@gmail.com)

### SAP HCM

#### Training Highlights

- Real Time Instructor
- SAP Certified Trainer
- SAP Training with Live Examples
- SAP Practical after every major topic and FAQ s from interview point of view

#### Introduction:

- Introduction to Enterprise Resource Planning.
- Introduction to SAP.
- Introduction to SAP HCM & Sub modules.

#### Organization Management:

- Introduction to Organization Management.
- Configuration of Organization Structure.
- Creation of Organizational Units, Jobs, Positions, Work Centers and Tasks.
- Understanding & Configuration of Organization Management Infotypes and Plan Version.

#### Personnel Administration:

- Introduction to Personnel Administration.
- Creation of Enterprise Structure & Personnel Structure.
- Payroll Basics, Payroll Area, Control Record, Period Parameter, Date Modifiers & Retroactive Accounting.
- Administrator Group & PINCH Feature, Personnel Number Ranges & NUMKAR Feature.
- Understanding & Configuration of Personnel Administration Infotypes, Related Default Values & Features.
- Infotype Menu, Personnel Actions, Header Modifications & Screen Modifications.
- Global Employment.

#### Time Management:

- Introduction to Time Management.
- Time Management Process, Positive & Negative Time Management, Time Evaluation With Clock Times & Without Clock Times.

- Understanding & Configuration of Time Management Infotypes, Related Default Values & Features.
- Attendances, Absences, Quotas, Counting Rules & Deduction Rules.
- Compensatory Off
- Schemas and PCRs in Time Management.

- Time Evaluation.
- Time Manager's Workplace – Overview.
- Cross Application Time Sheets (CATS).